## **GRADE 10 RETRIEVAL GUIDE 2018**

## **General Rules**

- All textbooks must be handed in on the dates listed below (e.g. on the last date on which you write the subject for which you require the textbook.)
- All textbooks, calculators and mathematical sets together with any other study guides, must be returned by the last date of your final exam, Wednesday 28 November 2018.
- Please confirm with the Librarian that all your textbooks have been returned and your name cleared before leaving on holiday.
- Please assist us by returning textbooks **on time**. Your textbook has to be ready for the next gr10 learners on the first day of school 2018 and may have to be processed.
- If an item is **LOST** or damaged: **R250** per item is to be paid to the Accounts office. The receipt must stipulate for which book you are paying. You must bring this **receipt** to the Media Centre and the Librarian will clear your name. Should the book be returned by another learner, you will be refunded.
- Please note: the Deposit paid in gr8 cannot be used in payment of a lost item. The Deposit is only returned at the end of gr12, if all books have been returned in good condition every year and the lost items paid for. The deposit is only returned under these conditions, when the gr12 results become available.

Date	Time	Textbook Title
Thurs., 1 Nov.	7:15-16:00	New Generation <b>History</b>
Mon., 5 Nov.	7:15-16:00	Focus <b>Geography</b>
		Mapwork made easy
Tues., 6 Nov.	7:15-17:00	English for Success
		English Handbook & Study guide
		Oxford Successful <b>Consumer Studies</b>
Thurs., 8 Nov.	7:15-13:00	Afrikaans Sonder Grense
Mon., 12 Nov.	7:15-13:00	Classroom Mathematics
		Classroom Mathematics Practice Book
		Via Afrika Mathematical Literacy
Tues., 13 Nov.	7:15-17:00	Computers, part of your life
Wed., 14 Nov.	7:15-13:00	Engineering Graphics & Design
Thurs., 15 Nov.	7:15-17:00	Focus Life Orientation
		English: Romeo & Juliet
		Shuters Poetry Anthology
		The Mark
Mon., 19 Nov.	7:15-13:00	Platinum Physical Sciences
Tues., 20 Nov.	7:15-13:00	Afrikaans: Ink en ander Verhale
		Vers & Vlam
Wed., 21 Nov.	7:15-13:00	Via Afrika <b>Business Studies</b>
Thurs., 22 Nov.	7:15-13:00	Focus Life Sciences
Mon., 26 Nov.	7:15-13:00	New Era Accounting
Tues., 27 Nov.	7:15-13:00	Mechanical Technology: Automotive
Wed., 28 Nov.	7:15-13:00	If not yet handed in:
		Calculators
		Mathematical sets
		Any other textbook/studyguide/dictionary

JM Louw	R. Vania
Librarian	LTSM Co-ordinator